

**Waverly Terrace Historic Neighborhood Association (“WTHNA”) Meeting Minutes**  
**For more information go to [www.WaverlyTerrace.org](http://www.WaverlyTerrace.org)**

5/18/2017, 6:15PM at Waverly Terrace Senior Apartments (“WTSA”), Community Club Room  
Attending: Libby Smith, Brenda Hall, Dianne Armstrong, Bert Talley, Peri & Mike Johnson, Matt Nichols, Jon & Alli Magee, Daniella Gipson, and about 12 WTSA residents

- I. Meeting was called to order at 6:34PM
- II. Minutes were read and unanimously accepted with two typing corrections
- III. Old business
  - a. Brenda and Vicki met with Alex Reddick & Dr. Roy Vogel, who bought the church. They are refurbishing the church very nicely will be great neighbors to the neighborhood.
- IV. Committee Reports
  - a. Code Enforcement - Ray Gonzalez, no report given
  - b. Awareness – Bert Talley (Send articles to: [WaverlyTerraceWM@gmail.com](mailto:WaverlyTerraceWM@gmail.com))
    - i. Two shootings occurred close to our neighborhood
  - c. Fundraising – Vicki Pample2 & Alli Magee,
    - i. See New Business section below
  - d. Neighborhood Improvement – Brenda, no report given
  - e. Treasurer – Brenda Hall will prepare report and forward to Mike to post on the website.
  - f. Neighborhood Watch program – Matt Nichols reviewed the Citizens Law Enforcement Academy where we learned how the Columbus police and sheriff department operate. It is most important to call 911 to report any suspicious activity you see in the neighborhood. Law enforcement asks that you don’t confront suspicious persons yourself, but call 911 and report the information.
  - g. Secretary’s Report – Mike Johnson discussed the changing the yard signs to include the school address or “Here”. We can place them at the ends of 29<sup>th</sup> Street. Mike will check with a local sign company about printing a small (Address or Here only) to place over the current address.
- V. New Business
  - a. Arts & Crafts Fair - Diane A. presented this idea for a fundraiser. Where we could rent booths to vendors for about \$25 or \$50 each. Proposal is attached. Discussion

was held. Jon's group could furnish music. Columbus Market Days (Saturdays) may conflict with our day. We may want to contact them to come to our location after Market Days season is over, or on Saturday afternoon or Sunday after church time. We could post advertise on Historic Columbus newsletter. Daniella will check with Waverly Terrace Apartment's insurance to confirm it is OK to do this on the property. Motion was made and seconded to follow up on these questions. Brenda and Matt will check with vendors at Market Days for more information. Proceeds would go to WTHNA. A committee was formed to organize this event with Diane A, Brenda H, Vicki P, Matt N.

b. Susan Willard is retiring from Early College academy. She has supported WTHNA for years and we thank her and wish her well in her new phase of life. There will be a ceremony to honor her this Sunday (5/21/2017) at the school from 2:00 to 4:00. WTHNA is invited.

- VI. Next Meeting – Thursday, 6/15/2015, 6:15PM, at Waverly Terrace Senior Apartments, Community Club Room
- VII. Meeting adjourned at 7:35PM

## ARTS AND CRAFTS FAIR PROPOSAL

Submitted by Dianne Armstrong

1. Tentative date: September or October (Xmas gifts), 9-3. Place: Waverly Terrace Senior Apts. parking lot?
  - A. Advertise in newspaper and with flyers (in neighborhoods, schools, churches, stores, EBay, libraries—wherever our flyers are allowed).
2. Plan: Vendors are charged by the space. My consultant: The church she sponsored charged \$50 per 10 X 10 space (they had 25 spaces). You can also have spaces of different sizes for different prices, for example, 8 x 8, 10 x 10, 12 x 12; \$25, \$35, \$45. Spaces are numbered. We should keep track of number of spaces. Chalk to mark out areas?
  - A. Vendors are responsible for setups—all equipment needed to display and sell their products. We can help them setup and take down/cleanup. We can also provide a cool drink perhaps?
  - B. No percentage of profits.
  - C. Do vendors need license and health certificate (if selling food? Potential problem of food poisoning)? City Hall.
3. Application Form: Name, address, size space request, what is being sold, phone # and email.
4. Should vendors be spread out (i.e., not all quilters together)? Note: We should start signing up and advertising 2-4 months ahead.
5. Insurance:
  - A. Contact carriers: what do we need in the way of insurance?
  - B. School(s): should we be put on policy: additional insured at no cost (additional protection).
  - C. Can we get insurance for a one-time event?
  - D. Vendors have their own insurance. Should they put us on their policies as additional insured?
6. Outside Vendors (food trucks):
  - A. Charge food vendors more because making more? Or charge if on property, no charge if on street. Vendor companies: Top in Columbus: Ice Cream Girls, Paradise, USA.com.

### NOTES:

May 19, 2017

**Waverly Terrace Historic Neighborhood Association ("WTHNA") Meeting Minutes**

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4/20/2017, 6:15PM at Waverly Terrace Senior Apts., Club Room

Attending: Libby Smith, Brenda Hall, Dianne Armstrong, Bert Talley, Peri & Mike Johnson, Jase Valentine, Sandra Schmidt, Bill Gaddy

- I. Meeting was called to order at 6:33PM
- II. Minutes were read and unanimously accepted with two typographical changes
- III. Old business
  - a. Rezoning – Libby will setup meeting with Rick Jones to discuss how to move the rezoning forward.
- IV. Committee Reports
  - a. Code Enforcement - Ray Gonzalez, no report given
  - b. Awareness – Bert Talley (Send articles to: [WaverlyTerraceWM@gmail.com](mailto:WaverlyTerraceWM@gmail.com))
    - i. Brenda's burglary: hose and lawn mower stolen out of her back yard shed. We should record serial numbers of our property so we can turn them over to police in case they are recovered. Libby mentioned security micro dots are available at Home Depot and Lowes.
    - ii. Mike met Mr. Latham, owner of 2808 Peabody and apartment behind it. He is trying to get in touch with Mr. Tindall to purchase 2810 Peabody.
    - iii. Mike will get in touch with Matt Nichols about the Neighborhood Watch program
    - iv. Brenda brought up that we should visit with neighbors to build awareness of our association. Different ideas were discussed. House visits on Sunday between 4:00 to 6:00 were agreed to be done.
  - c. Fundraising – Vicki Pample & Alli Magee, no report given
  - d. Neighborhood Improvement – Brenda
    - i. Maranda Jones, adopt-a-spot program, asked her if we want to care for the corner of 29<sup>th</sup> & 10<sup>th</sup>. The flower bed needs some annuals and Brenda asked for suggestions of what type to buy.
    - ii. Mike will call for street sweeping once a month
  - e. Treasurer – Brenda Hall, Report is attached.  
Chili Cook off made \$269.03  
Report Accepted unanimously

- f. Neighborhood Watch program – no report given
- V. New Business
  - a. We need to grow interest in the association.
- VI. Next Meeting – Thursday, 5/18/2015, 6:15PM, at Waverly Terrace Senior Apartments, Community Club Room
- VII. Meeting adjourned at 7:44PM